# Table of Contents

**Welcome** ............................................................... 3  
**Fight Song** ........................................................... 3  
**District Administrators** ........................................... 4  
**Facilities & High Schools** ......................................... 4  
**Teaching Thinking Maps** ......................................... 5  
**A/B Calendar** .......................................................... 6  
**Important Dates** ....................................................... 7  
**1st and 2nd Floor Map** ............................................ 8  
**3rd Floor Map** .......................................................... 9  
**Eaglecrest Chants** .................................................... 10  
Raptor Nation ............................................................. 10  
Countdown ................................................................. 10  
**Student Leadership 2018-2019** ................................. 10  
**Student Information** .................................................. 11  
Eaglecrest High School Positive Behavior, Conduct, and Discipline .................................................. 11  
**Attendance Policies** .................................................. 11  
Excused Absences (Csd Board Policy Jr) ......................... 12  
Teacher/School Sponsored Advance Notice of Absence  12  
Tardy Policy ................................................................. 12  
Bicycles .................................................................. 12  
Bookkeeping Office and Fines ........................................ 13  
Building Access ........................................................... 13  
Building Hours ............................................................ 13  
Cafeteria .................................................................. 13  
Closed Campus Policy ................................................... 13  
District Bus Rules .......................................................... 14  
Dress Code ................................................................. 14  
Electronic Devices and Cell Phones ............................... 15  
Hallway Policies ......................................................... 16  
Homework Requests .................................................... 16  
I.D. Cards/Electronic Id Cards ....................................... 16  
Illness During School Hours/Medical Emergencies ....... 16  
Library .................................................................. 17  
Lockers .................................................................... 17  
Lost and Found ........................................................... 17  
Loitering ...................................................................... 17  
Medication ................................................................ 17  
Messages and Gifts ...................................................... 18  
Parking ....................................................................... 18  
Pledge of Allegiance (House Bill 03-136) ......................... 19  
Reporting Suspicious Activity/Safe to Tell ..................... 19  
Snow Days and Storm/Emergency Schedule Information  19  
Video Surveillance Cameras ......................................... 20  
Visitor Policy ............................................................... 21  
**Academic Policies** .................................................... 21  
Academic Integrity ......................................................... 21  
Advanced Placement Grades ...................................... 21  
Certificate Programs .................................................... 21  
Counseling and Guidance Services ............................... 21  
Credits and Core Class Requirement ............................ 22  
Credits Earned Outside of the Cherry Creek School District 22  
Computer Academy ..................................................... 22  
Concurrent Enrollment Courses .................................... 22  
Final Exams ................................................................. 22  
Finals Schedule ........................................................... 23  
Grading Scale .............................................................. 23  
Grade Updates ............................................................. 23  
Grade Weighting/Transcripts ....................................... 23  
Graduation Requirements ............................................ 24  
Graduation Distinctions ................................................ 24  
Graduation Requirements ............................................ 24  
Minimum Units of Credit Needed to Graduate .............. 24  
Homework ................................................................. 24  
Honors Diploma .......................................................... 25  
Honor Cord Requirements .......................................... 25  
Independent Study ...................................................... 25  
Honor Roll ................................................................. 25  
Make-Up Work ............................................................ 25  
Pass/Fail and Audit Policy ............................................. 25  
PowerSchool ............................................................... 26  
Repeating Courses for Credit ....................................... 26  
Schedule Repairs ....................................................... 26  
Summer School .......................................................... 26  
Technology ............................................................... 26  
Test Dates ................................................................. 27  
Act Test Dates and Registration Deadlines / Sat Test Dates and Registration Deadlines ........................................ 27  
PSAT ................................................................... 27  
2017 AP Exam Dates .................................................. 27  
Testing Center ............................................................ 28  
Textbooks ................................................................ 28  
Transcripts ................................................................. 28  
Valedictorian Selection Criteria .................................... 28  
Withdrawal From School ............................................. 28  
**Discipline** ............................................................... 28  
Discipline ................................................................. 28  
District Discipline Policies .......................................... 28  
Notification of Nondiscrimination ............................... 29  
**Activities** ............................................................. 29  
Forming a New Club .................................................... 29  
Fundraising ............................................................... 30  
Non-Curriculum Related Student Organizations .......... 30  
Policies Regarding Distribution of Non-Curricular Materials and School Related Publications .................................. 30  
**Athletics** ............................................................. 31  
Athletic Fees ............................................................. 31  
Athletic Forms ............................................................ 31  
Centennial League Schools ......................................... 31  
Eligibility ................................................................. 31  
General Rules ............................................................ 31  
Seasonal Sports .......................................................... 32  
Athletic Code Violations ............................................. 32  
Disciplinary Procedures and Athletic Sanctions .......... 32  
**Safety Information** ................................................ 33  
Evacuation Drills ....................................................... 33  
School Safety-Codes & Conditions ............................... 33  
Shelter in Place Drills .................................................. 33  
School Resource Officer ............................................. 33
WELCOME
Welcome to the 2018-2019 school year at Eaglecrest High School, Home of the Raptors! We look forward to the opportunities and challenges we will face together in our pursuit of academic excellence.
Eaglecrest High School’s goal is to be an exemplary learning community that prepares each and every student for college success. With that in mind, this student handbook is provided to you so you may organize your daily academic and extracurricular activities.
The expectations, policies, and procedures contained in this handbook are designed to establish a positive school climate and to promote your success at Eaglecrest High School. It is important that you take the time to familiarize yourself with the information provided in this handbook as it provides direction and purpose for the students, staff, and parents within the Raptor community.
We look forward to the 2018-2019 school year with great enthusiasm and wish you a rewarding and productive experience.
Sincerely,

Gwen Hansen-Vigil
Principal

FIGHT SONG
Stand up, stand up, and cheer for
Eaglecrest.
Fight on Raptors show them we’re the best!

Onward with spirit, pride, and loyalty,
Red, black, and silver fight for victory.

At every battle we will conquer all.
Raptors will rule the sky.

We will show we’re better than the rest.
So, shout out the battle cry for Eaglecrest! Go!

Raptors go!

SCHOOL COLORS
Red and Black

MASCOT
Raptor
**DISTRICT ADMINISTRATORS**

Dr. Scott Siegfried  
Superintendent

Ms. Brooke Gregory  
Chief of Strategic Initiatives

Mr. Chris Smith  
Chief of Staff

Ms. Jennifer Perry  
Assistant Superintendent, Educational Operations

Mr. Michael Giles  
Assistant Superintendent, Performance Improvement

Mr. David Hart  
Chief Financial Officer/COO

Mr. Jason Koenig  
Chief Information Officer

Ms. Sarah Grobbel  
Executive Director, Career and Innovation

Ms. Carla Stearns  
Executive Director, High School Education

Ms. Tracey Grant  
Executive Director, Middle School Education

Nickie Bell  
Executive Director, Elementary Education

Mr. Derek Mullner  
Executive Director, Elementary Education

Diana Roybal  
Executive Director, Elementary Education

Mr. Larry Bull  
Director of Athletics & Activities

Dr. Tony Poole  
Executive Director,  
Student Achievement Services

Ms. Sonja McKenzie  
General Legal Counsel

Ms. Stephanie Davies  
Equity Compliance Officer

**FACILITIES & HIGH SCHOOLS**

Cherokee Trail High School  
25901 East Arapahoe Road  
Aurora, CO 80016  
720.886.1900  FAX: 720.886.1989

Cherry Creek High School  
9300 East Union Avenue  
Greenwood Village, CO 80111  
720.554.2000  FAX: 720.554.2239

Eaglecrest High School  
5100 South Picadilly Street  
Centennial, CO 80015  
720.886.1000  FAX: 720.886.1097

Educational Services Center  
4700 South Yosemite Street  
Greenwood Village, CO 80111  
303.773.1184  FAX: 303.773.9884

Endeavor Academy High School  
14076 East Briarwood Avenue  
Centennial, CO 80112  
720.886.7200  FAX: 720.886.7288

Grandview High School  
20500 East Arapahoe Road  
Aurora, CO 80016  
720.886.6500  FAX: 720.886.6698

Instructional Support Facility (ISF)  
5416 S. Riviera Way  
Centennial, CO 80015  
720.554.5580  FAX: 720.554.5583

Overland High School/Institute of Science & Technology  
12400 East Jewell Avenue  
Aurora, CO 80012  
720.747.3700  FAX: 720.747.3895

Smoky Hill High School  
16100 E. Smoky Hill Road  
Aurora, CO 80015  
720.886.5300  FAX: 720.886.5408
<table>
<thead>
<tr>
<th>FOR DEFINING IN CONTEXT</th>
<th>FOR CLASSIFYING AND GROUPING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Circle Map</strong></td>
<td><strong>Tree Map</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FOR DESCRIBING USING ADJECTIVES</th>
<th>FOR COMPARING AND CONTRASTING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bubble Map</strong></td>
<td><strong>Double Bubble Map</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FOR SEQUENCING AND ORDERING</th>
<th>FOR CAUSES AND EFFECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Flow Map</strong></td>
<td><strong>Multi-Flow Map</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FOR ANALYZING WHOLE OBJECTS AND PARTS</th>
<th>FOR SEEING ANALOGIES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Brace Map</strong></td>
<td><strong>Bridge Map</strong></td>
</tr>
</tbody>
</table>

- **Relating Factor**
- **as**
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 30</td>
<td>Junior Check-In, 8:00 -11:00 am</td>
</tr>
<tr>
<td></td>
<td>Senior Check-In, 12:30 - 3:30 pm</td>
</tr>
<tr>
<td>July 31</td>
<td>Freshman Check-In, 8:00 – 11:00 am</td>
</tr>
<tr>
<td></td>
<td>Sophomore Check-In, 12:30-3:30 pm</td>
</tr>
<tr>
<td>Aug. 2</td>
<td>Freshman Orientation, 8:00am—12:00 pm</td>
</tr>
<tr>
<td>Aug. 8</td>
<td>Make-Up Check-In, 8:00 am-11:00 am</td>
</tr>
<tr>
<td>Aug. 8 &amp; 9</td>
<td>Freshman Open House, 6:30pm</td>
</tr>
<tr>
<td>Aug. 13</td>
<td>First Day of School</td>
</tr>
<tr>
<td>Aug. 17</td>
<td>Raptor Rally, 4:30 pm</td>
</tr>
<tr>
<td>Aug. 30</td>
<td>Back To School Night, 6:30 pm</td>
</tr>
<tr>
<td>Sep. 3</td>
<td>Labor Day– No School</td>
</tr>
<tr>
<td>Sep. 5</td>
<td>Senior College Night, 6:30 pm, Theater</td>
</tr>
<tr>
<td>Sep. 6</td>
<td>AVID Family Night, 6:30 pm, Theater</td>
</tr>
<tr>
<td>Sep. 11</td>
<td>Parent Information Mtg., 6:30pm, Library</td>
</tr>
<tr>
<td>Sep. 15—22</td>
<td>HOMECOMING WEEK</td>
</tr>
<tr>
<td>Sep. 22</td>
<td>Homecoming Dance, 8:00pm-11:00pm</td>
</tr>
<tr>
<td>Oct. 9</td>
<td>Parent Information Meeting, 6:30pm, Library</td>
</tr>
<tr>
<td>Oct. 10</td>
<td>College Readiness Day</td>
</tr>
<tr>
<td>Oct. 11</td>
<td>Parent Teacher Conferences, 4:30pm</td>
</tr>
<tr>
<td>Oct. 15-19</td>
<td>Fall Break</td>
</tr>
<tr>
<td>Nov. 13</td>
<td>Parent Information Meeting, 6:30pm, Library</td>
</tr>
<tr>
<td>Nov. 21</td>
<td>Non-Contact Day</td>
</tr>
<tr>
<td>Nov. 22—23</td>
<td>Thanksgiving Break</td>
</tr>
<tr>
<td>Dec. 5</td>
<td>Winter Art Show, Library</td>
</tr>
<tr>
<td>Dec. 17</td>
<td>Finals Review Day-Modified Schedule</td>
</tr>
<tr>
<td>Dec. 18—20</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Dec. 21</td>
<td>Non-Contact Day</td>
</tr>
<tr>
<td>Dec. 24– Jan. 4</td>
<td>Winter Break</td>
</tr>
<tr>
<td>Jan. 7</td>
<td>Teacher Work Day– No Students</td>
</tr>
<tr>
<td>Jan. 8</td>
<td>First Day of Second Semester</td>
</tr>
<tr>
<td>Jan. 15</td>
<td>Parent Information Meeting, 6:30pm, Library</td>
</tr>
<tr>
<td>Jan. 21</td>
<td>Martin Luther King—No School</td>
</tr>
<tr>
<td>Jan. 22</td>
<td>Raptor Welcome Night, 6:30pm, Theater</td>
</tr>
<tr>
<td>Feb. 18</td>
<td>Presidents Day—No School</td>
</tr>
<tr>
<td>Feb. 19</td>
<td>Non-Contact Day</td>
</tr>
<tr>
<td>Feb. 21</td>
<td>Parent Teacher Conferences, 4:30pm</td>
</tr>
<tr>
<td>Feb. 26</td>
<td>ACT Testing</td>
</tr>
<tr>
<td>Mar. 12</td>
<td>Parent Information Meeting, 6:30pm, Library</td>
</tr>
<tr>
<td>Mar. 18—22</td>
<td>Spring Break</td>
</tr>
<tr>
<td>Mar. 28</td>
<td>Senior Parent Meeting, 5:30 &amp; 7:00 pm, Theater</td>
</tr>
<tr>
<td>Apr. 4</td>
<td>NHS Induction Ceremony , 6:30pm, Theater</td>
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<tr>
<td>Apr. 9</td>
<td>PSAT/SAT, 9th—11th</td>
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<tr>
<td>Apr. 23</td>
<td>Honors Diploma Celebration, 5:00 pm</td>
</tr>
<tr>
<td>Apr. 24</td>
<td>Spring Art Show, 5:00 pm, Library</td>
</tr>
<tr>
<td>Apr. 25</td>
<td>Global Studies Cultural Celebration, 6:30pm</td>
</tr>
<tr>
<td>Apr. 26</td>
<td>AVID Celebration, 6:30pm, Theater</td>
</tr>
<tr>
<td>Apr. 27</td>
<td>EHS Recognition Awards 9th-11th, 6:30pm</td>
</tr>
<tr>
<td>Apr. 9</td>
<td>PSAT/SAT, 9th—11th</td>
</tr>
<tr>
<td>May 1</td>
<td>EHS Recognition Awards 9th-11th, 6:30pm</td>
</tr>
<tr>
<td>May 6-17</td>
<td>AP Testing</td>
</tr>
<tr>
<td>May 14</td>
<td>Senior Awards Ceremony, 6:30pm, Theater</td>
</tr>
<tr>
<td>May 17</td>
<td>Finals Review Day-Modified Schedule</td>
</tr>
<tr>
<td>May 18</td>
<td>Prom</td>
</tr>
<tr>
<td>May 20-22</td>
<td>Final Exams</td>
</tr>
<tr>
<td>May 23</td>
<td>Graduation, Ritchie Center, 8:00 am</td>
</tr>
<tr>
<td>May 24</td>
<td>Non-Contact Day</td>
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EAGLECREST CHANTS

RAPTOR NATION
Rap-tor Na-tion
We are Eaglecrest
EHS....
EHS...
(x2)

COUNTDOWN
Chant Master: Hey Raptors!
Student Section: Say what?
Chant Master: Introduce yourselves!
Student Section: No way!
Chant Master: Introduce yourselves!
Student Section: Okay!
All: 10, 9, 8,7,6 Eaglecrest don't play no tricks
5,4,3,2,1 Eaglecrest is number one
Go Raptors
Go Raptors
Go Go
Go Raptors

WHAT IS A RAPTOR?
Chant Master: Eaglecrest!!!
Student Section: What?!!!
Chant Master: I said... Eaglecrest!!!
Student Section: What?!!
Chant Master: What is a raptor?!!!
All: A Raptor is what a Buffalo ain't,
WHAT a wolf wanna be,
WHAT a cougar can't,
WHAT the bears like,
WHAT the blazers love,
WHAT you know you can't get enough of
Whoot x10
*Clap twice*

STUDENT LEADERSHIP 2018-2019

<table>
<thead>
<tr>
<th>STUDENT BODY OFFICERS</th>
<th>SENIOR CLASS OF 2019 OFFICERS</th>
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<tbody>
<tr>
<td>President: Alexis Cook</td>
<td>Class Representatives:</td>
</tr>
<tr>
<td>Vice President: Bethanie Craft</td>
<td>Diane Alonso, Caelan Echeverio, Malia Jones, Faith Lind, Saul Pineda, Serene Qadan, Amanda Smith, Sophie Vigil, Caroline Wheeler, Shane Yang</td>
</tr>
<tr>
<td>Director of Communication: Jaden Brumage</td>
<td>JUNIOR CLASS OF 2020 OFFICERS</td>
</tr>
<tr>
<td>Director of Student Advocacy: Sarah Marcel</td>
<td>Class Representatives:</td>
</tr>
<tr>
<td>Historian: Rian Nelson</td>
<td>David Akpokiere, Jaden Brumage, Dustin Carlson, Alexia Jackson, Rianne Marcel, Ginaifer Mensah, Leila Morris, Haley Peabody, Zion Ruckard, Rishab Sodhi, Ryan Stohl</td>
</tr>
<tr>
<td>Junior Class President: Dulce Garcia</td>
<td>SOPHOMORE CLASS OF 2021 OFFICERS</td>
</tr>
<tr>
<td>President: Julia Blethen</td>
<td>Class Representatives:</td>
</tr>
<tr>
<td>Student Leadership Advisor/Sponsor: Rashaan Davis</td>
<td>Faith Knopick, Edward Lee, Malia Logan, Riley McMillen, Sanaa Sodhi, Bailey Stagnar, Andrew Truong</td>
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EAGLECREST HIGH SCHOOL POSITIVE BEHAVIOR, CONDUCT, AND DISCIPLINE

Eaglecrest High School seeks to maintain an environment that is conducive to learning, protective of the safety and welfare of students and staff, and free from unnecessary disruption. Students are expected to pursue the educational program and to behave in such a way that their presence does not detract from their own education or the education of others. Students shall treat teachers, administrators, district employees, visitors and fellow students with dignity and respect, and shall behave in such a manner that their presence does not detract from a productive educational environment. The following guidelines are designed to ensure a positive environment. Students are expected to:

- **Respect**: Respect one another as they wish to be respected
- **Achievement**: Achieve to the best of their ability
- **Pride**: Take pride in themselves and their surroundings
- **Teamwork**: Work cooperatively with others
- **Opportunity**: Take advantage of all educational opportunities
- **Responsibility**: Act responsibly at all times

Students are encouraged to seek out teachers, counselors, administrators, deans or staff members to help them with academic achievement, concerns or any situation that warrants problem solving.

Any student who cannot maintain his/her behavior and causes a disruption in the classroom, on school grounds, on school vehicles, or at school activities or events shall meet with the student’s dean to develop a remedial discipline plan. Disorderly student behavior will be addressed in a manner that allows others to learn in an atmosphere that is safe, conducive to the learning process, and free from unnecessary disruptions.

Any deviation from acceptable school behavior, which is serious enough to warrant disciplinary action, may result in a student’s suspension and/or expulsion from classes in accordance with School Board Policies.

ATTENDANCE POLICIES

Attendance Phone Numbers: 720 886-1259 (A-L) OR 720 886-1261 (M-Z)

Students who attend school regularly and punctually learn more and enjoy a more successful academic experience than those who do not. At Eaglecrest, consistent attendance and promptness are an expectation. If a student is unable to attend school because of an illness or doctor’s appointment, a parent or legal guardian must do the following:

1. **Call the Attendance Office if your child is going to be absent from school due to illness or a doctor’s appointment. Your timely contact is essential in our response to unexcused absences. When calling, please leave:**
   a) Student’s name, spelling the last name
   b) Reason for the absence, otherwise student will not be excused. If not comfortable leaving the reason, you may call the dean’s office to get student excused.
   c) Parent/Guardian Name
   d) Phone number where you can be reached.

2. **For immediate or early dismissal, you may call 720 886-1259 (A-L) or 720 886-1261 (M-Z) at least 1 hour prior to dismissal,** if possible, OR send a note with your student to the Attendance Office in the morning before school begins to obtain a pass for early dismissal. If the student is already at school, please call and leave a message on the voice mail.

3. In the event a student becomes ill at school and needs to go home, he/she must either:
   a) Report to the clinic, and the nurse will phone a parent/guardian and obtain permission.
   b) Have a parent/guardian call and give permission to the Attendance Office with the time the student is leaving.
   c) **Students who leave campus without following the above procedure may be marked “unexcused.”**

4. Absences that are not excused within **48 hours will become unexcused and require a dean’s approval.**

5. In the event of a situation in which the student is supervised temporarily by an adult other than the parents, the parent should notify the Attendance Office in writing, providing the name, address and phone number of the supervising adult.

6. **PLEASE NOTE**: Parents may not excuse their students from class because they are not prepared or need to do work for another class. **Students who are excused must be off school grounds during an excused absence.**
ALL STUDENTS
Attendance, grades, and behavior can be reviewed at any time by our deans to determine if students have earned privileges such as attending any school dance, sporting event, theatrical performance or any school sponsored activity. Seniors are put on notice that poor attendance, poor grades and/or poor behavior can adversely affect participation in all senior activities.

It will be important for Eaglecrest to have accurate contact information that will allow us to reach a parent/guardian during the school day. To update or provide additional phone numbers, you must update your information online at www.my.cherrycreekschools.org.

EXCUSED ABSENCES (CCSD BOARD POLICY JH)
Legally excused absences are defined by state law and by Cherry Creek School District Policy. A summary outlining excused absences is as follows:

1. A student who is temporarily ill, injured, or whose absence is approved by the administrator of the school of attendance.
2. A student who is absent for an extended period due to physical, mental, or emotional disability.
3. A student to whom a current age and school certificate work permit has been issued pursuant to the "Colorado Youth Employment Opportunity Act of 1971."
4. A student who is in the custody of the court or law enforcement authorities.
5. A student who is pursuing a work-study program under the supervision of a public school.
6. A student who is being instructed at home or under an established system of home study approved by the State Board of Education.

NOTE: According to Colorado State Law Eaglecrest High School can only accept absences that meet the above criteria. The district may require suitable proof regarding the above exceptions, including written statements from medical sources. If a student in an out-of-home placement (as that term is defined by C.R.S.22-32-138(l)(e)), is absent due to court appearances and participation in court-ordered activities, such absences shall be excused. The students’ assigned social worker shall verify the student’s absence was for a court appearance or court-ordered activity.

TEACHER/SCHOOL SPONSORED ADVANCE NOTICE OF ABSENCE:
Advisors, activity sponsors or classroom teachers who have had their field trip approved by their department coordinator and the administrator in charge will complete and Advanced Notice of Absence Form located in Staff Pages on the website, listing all students who will attend field trip activities. These school sponsored absences are considered an excused absence.

TARDY POLICY
It is important that all students establish punctual attendance in each class in order to ensure the maximum learning opportunity each period of each day. In addition to the disruptive nature, students arriving tardy increase the detrimental effect upon the rights of non-tardy students to an uninterrupted learning environment. Any student arriving tardy to class will receive a 30-minute study-hall from a tardy station.

Note: The law requires the local board of education to designate an attendance officer for the district to enforce the provisions of the compulsory attendance law, counsel students and parents, investigate the causes of nonattendance, and reports findings to the board.

BICYCLES
Bicycles must be parked and locked in the bike racks in front of the Administration area or on the east side of the building only. Bicycles are not to be parked or secured to fences, poles, or any other object on campus except racks specifically designed for that purpose. The chain or lock securing a bicycle to another object will be cut, and the bicycle will be impounded until the owner agrees to park his/her bike in the racks provided or agrees not to ride his/her bike to school. Under no circumstances are bicycles to be stored inside the school building during the school day or while participating in extracurricular activities. They may not be stored inside the school building. Students are not to ride bicycles on pedestrian walkways. Failure to comply may result in disciplinary consequences and involvement of the legal authorities. The Aurora City Municipal Code makes it illegal to skateboard on property were “No skate boarding” signs are posted.
BOOKKEEPING OFFICE AND FINES

The Eaglecrest High School bookkeeping office is open for payments during school hours.

• The Bookkeeping office does not make change or cash checks for students.
• Checks that are returned for NSF (non-sufficient funds) must be replaced with a cash or credit card payment.
• We issue receipts for all payments. Please retain these for proof of payment.
• All fees and fines can be paid online at eaglecresths.revtrak.net. Eaglecrest does not charge a processing fee for this service.
• We accept Visa, Mastercard, Discover, and American Express credit cards.

BUILDING ACCESS

With the exception of the Main Entrance and Student Entrance (south upper courtyard), all exterior doors are kept locked during the school day. Staff, community members and visitors are requested to enter Eaglecrest High School through the South Main doors during the day. All visitors must report to the Security Office upon entering the building. All students shall leave the campus prior to 3:45 p.m. unless under the direct supervision of an adult or in a school sponsored activity. Students should arrange for pick up prior to 3:45 p.m.

BUILDING HOURS

Eaglecrest is open to students from 7:30 a.m. until 3:45 p.m. on regularly scheduled school days. The building is open at other times as scheduled by the Activities/Athletics Offices. The above listed emergency after-hours number is staffed by security from 4:00 – 7:00 p.m. each weekday during the school year. Unsupervised students are not allowed in the building after 3:45 p.m.

CAFETERIA

In order to provide an acceptable environment in which every student may eat his/her lunch, it is necessary that everyone who uses the school cafeteria respect the rights of each member of the student body. The following guidelines govern the used of the cafeteria and its facilities. Violation of these guidelines will be reported to the Dean’s Office. Restriction may be placed on the use of the facility for a period of time.

The following are not to be considered the only areas of violation, but do represent areas of major concern:

1. Students are to follow any request or instruction made or given by any person in legitimate authority, including cafeteria staff, regarding behavior in the cafeteria.
2. Each student is to clean up any food or drink that is spilled on the table to the best of his/her ability.
3. The throwing of food and/or drink for any reason is considered unacceptable behavior and is grounds for suspension from school and for the automatic restriction of a student’s privilege to eat in the cafeteria/courtyard.
4. Food or drink is to be consumed in the cafeteria or south upper/lower courtyard only. No food or drink is to be consumed in the hallways or in the front area by the main entrance. Opened food/beverage containers may not be carried through the hallways.
5. Tables, the upper/lower courtyard or other areas that are left messy may become restricted eating areas for students.
6. Complaints about the quality of food and service are to be filed with the cafeteria manager and not with the personnel hired to serve food.
7. Students eating on the upper/lower courtyards are expected to clean up any food or drink that is spilled on the table to the best of their ability. All trash is to be placed in a trash can before leaving the area.
8. Students must avoid spills or other damage to the microwaves available for student use. Any damage to school property will be repaired by the district and billed to the appropriate students, in addition to other possible disciplinary consequences for vandalism.

Prices for 2018-19 school year:  Breakfast: $2.05  Lunch: $3.25

CLOSED CAMPUS POLICY

The campus is closed to freshmen and sophomore students. Freshmen and sophomores will be given the appropriate disciplinary consequences for violating this rule. Juniors and seniors are permitted to leave campus during their resource/study periods. It is a student’s responsibility to return to campus on time for their next scheduled class or obligation.
DISTRICT BUS RULES
Students are only permitted to ride the bus as designated by the Cherry Creek School District Department of Transportation. The following rules, developed by the District Transportation Department, are enforced on all District vehicles to assure the safety of students. Please refer to Cherry Creek School District Board Policy JICC for more information.

1. You **must** have your Eaglecrest student ID to ride a district school bus.
2. Follow the bus driver’s directions the first time they are given.
3. Be in your seat whenever the bus door is closed.
4. Keep hands, feet, books, and objects to yourself.
5. No fighting and/or horseplay.
6. No weapons or facsimiles, including laser pointers and pens.
7. No swearing, rude gestures, cruel teasing or put downs.
8. Use classroom voices on the bus.
9. Do not throw anything off the bus or have any part of your body outside of the bus.
10. Do not smoke, chew tobacco, eat or drink while on the bus.
11. Do not bring anything alive or dangerous (e.g., glass containers, sharp objects) on the bus.
12. No skateboards or roller blades allowed on the bus.

**INFRACTIONS OF THE RULES WILL RESULT IN DISCIPLINARY ACTIONS WHICH MAY INCLUDE SUSPENSION OF BUS PRIVILEGES.**

District procedures require the administrator or designees to take appropriate disciplinary action (ranging from assigned seating to suspension of bus privileges) depending on the seriousness of the problem. Students are expected to behave appropriately at bus stops as well as on the bus. Students who are picked up or dropped off at other district schools must stay in the designated area and follow all school rules. If parents have any questions about District Bus Rules or disciplinary procedures, they should call their student’s Dean or the District Transportation Department at 720 554-5667.

DRESS CODE
Philosophy
Eaglecrest High School’s student dress code supports equitable educational access. This policy is written in a manner that does not perpetuate stereotypes. To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not lead to marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

Values:
- Allow students to wear religious attire without fear of discipline or discrimination
- Allow students to wear clothing that expresses their self-identified gender
- Prevent students from wearing clothing or accessories that interfere with the operation of the school, disrupt the educational process, invade the rights of others, or create a reasonably foreseeable risk of such interference or invasion of rights

- Students should dress in such a way that teachers are not burdened with the additional and often uncomfortable topic of dress code enforcement.
- All students should be able to engage comfortably in the educational environment without fear of or actual unnecessary discipline or body shaming.
- Student dress code enforcement should not result in unnecessary barriers to school attendance.
- All students and staff should understand that they are responsible for managing their own personal “distractions” without regulating individual student’s clothing/self-expression.
- Staff will work towards a fair and consistent implementation of this policy
Dress Code
Eaglecrest High School expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the intent of Eaglecrest High School and the Cherry Creek School District to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student’s attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size. Restrictions to the way a student dresses is necessary to support the overall educational goals of the school, thus are explained within this dress code policy. A representation of students, parents, staff, and administration developed the following standards.

1. Basic Principles:
   • Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that genitals, buttocks, breasts, nipples, and navels are fully covered with opaque fabric. All items listed in the “must wear” category below must meet this basic principle.
   • A reasonable cleanliness of person and apparel is expected as a matter of health and wellness.

2. Students Must Wear:
   • A shirt (with fabric in the front, back, and on the sides under the arms), AND
   • Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress, or shorts) which should be worn at or above the hips, AND
   • Shoes

Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress, but should not focus on covering bodies in a particular way or promoting culturally specific attire. Activity-specific shoes requirements are permitted (for example, athletic shoes for PE).

3. Students Cannot Wear:
   • Clothing or accessories that contain violent language or images
   • Clothing or accessories that contain images or language depicting drugs/alcohol or any illegal item or activity
   • Clothing or accessories that contain hate speech, profanity, pornography
   • Clothing or accessories that contain images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized group
   • Clothing that reveals visible undergarments (visible waistbands and visible straps are allowed as long as this is done in a way that does not violate Section 1 above)
   • Swimsuits (except as required in class or athletic practice)
   • Accessories that could be considered dangerous or could be used as a weapon
   • Items that obscure the face, head, or ears (except as a religious observance and approved medical conditions upon administrative review) including, but not limited to hats, durags, hoods, and beanies
   • Apparel that endangers the student (clothing that poses a risk while participating in classroom activities, such as pottery or science labs and accessories such as chains, spikes, or jewelry that could be detrimental to safety and welfare of students, staff, or other persons)
   • Items that may be interpreted as representing unauthorized groups (bandanas, logos, symbols, and/or language)

Electronic Devices and Cell Phones
Electronic devices/cell phones create a disruption to the learning environment at Eaglecrest High School. Use of cell phones/electronic devices is not allowed in any classroom or educational setting. If an electronic device/cell phone is seen or heard, it will be confiscated. The policy for dealing with the exposure and/or use of cell phones and electronic devices are as follows:

1st Incident: When an electronic device/cell phone is confiscated, student can pick up the electronic device/cell phone in the Dean’s Office. He/she will be assigned a 30 minute academic study period.

2nd Incident: When an electronic device/cell phone is confiscated, parent can pick up the electronic device/cell phone in the Dean’s Office. The student will be assigned a 99 minute academic study period.

3rd Incident: When an electronic device/cell phone is confiscated, student can pick up the electronic device/cell phone in the Dean’s Office. He/she will be assigned a Saturday School.

4th Incident: When an electronic device/cell phone is confiscated, student can pick up the electronic device/cell phone in the Dean’s office. He/she will be assigned a ISS (AAIC).

NOTE: Eaglecrest High School is not responsible for cell phones/electronic devices that are stolen or lost.
HALLWAY POLICIES
The hallways in the academic area need to be quiet and orderly during class hours to enhance the learning environment. Students are to use the hallways as pathways and not a destination. Therefore, students may not be in the academic hallways more than five minutes before the end of class.

1. Students’ behavior and language are to be acceptable and compatible with the desired learning environment. Students must have a hall pass while in the hallways during an academic period.
2. Romantic and physical demonstration of affection such as kissing, hugging, etc., are not acceptable hallway behavior.
3. Sitting or standing in the hallways in a way that blocks traffic flow and interferes with academic pursuits in classrooms will not be permitted.
4. Food is to be consumed in the cafeteria and upper/lower courtyards only. Food and drink are prohibited in all of the hallways and classrooms. Only unopened food and drink may be stored in a student’s locker and taken to the cafeteria to be eaten.
5. Only clear water bottles/containers with a lid are allowed in the hallways and classrooms.
6. Any open food or drink items will be confiscated and disposed of if found in the hallways or classrooms.
7. Sports equipment and balls will not be permitted in any hallway.

HOMEWORK REQUESTS
Arrangements to collect homework assignments can be made when a student is absent for 3 or more days. Contact the Counseling Office at 720.886.1175. Parents will be asked for an email address as much of the work can be sent electronically. Any hardcopy homework collected will be available in the Counseling Office for pick up the afternoon of the following school day. Parents are asked to make their own arrangements to pick up books from their student’s locker.

I.D. CARDS/ELECTRONIC ID CARDS
All students are required to carry a Student Identification Card/Activity Card with them while in the building. The I.D. card will be required to receive the following services:
1. Checking out books in the Library, checking out materials and using computers.
2. Using computers in the Media Productions Center.
3. Admission to all regular athletic events.
4. Reduction for cost of tickets to athletic events away from Eaglecrest.
5. Picking up a yearbook.
7. Attending dances.
8. Other identified school events.
9. Accessing district transportation services (all students must present their student I.D. to ride a CCSD bus).
All students must produce/surrender the identification card when requested by any faculty, staff or security personnel. Failure to carry an identification card or refusal to produce the identification card or to surrender the card will result in disciplinary action. The cost of replacement I.D. cards will be $5, due to the Bookkeeper. Replacement I.D. cards may be obtained in the Security Office. Replacement cards may be obtained in the security office by the main doors during schools hours.

ILLNESS DURING SCHOOL HOURS/MEDICAL EMERGENCIES
Illness During School Hours
A registered nurse is on duty during the school day. Services relating to general health problems, acute illness, and emergency first aid are available to all students and employees. Students who become ill during the school day should report to the nurse. The nurse will evaluate the nature of the problem and assist the student in contacting parents/guardian for transportation home if the nurse determines this is the best course of action for the student. Only those people whom parents have designated may take a student home from school. Parents should ensure that reliable people are listed in PowerSchool. It is a District Policy that a sick student cannot be transported by another student except a sibling. The nurse will also notify the Attendance Office to excuse classes missed. If students do not follow this procedure and go home due to illness, their absence will be considered unexcused.

Medical Emergencies
In the event of a medical emergency, all decisions as to treatment, destination, and hospitals will be made by the Emergency Response Team. It is critical that parents/guardian provide accurate contact information through the district check-in forms process as this is the only means the clinic has to locate parents contact information during a medical emergency. Any changes to contact information must be submitted by the parents via the online system.
The nationally award-winning Eaglecrest Library is a welcoming academic environment available for students to access before school, after school, and during study periods. Library staff, including certified teacher-librarians, are available to support students in choosing and locating books for pleasure and academic reading, as well as in helping students with all aspects of the research process.

Student Resources and Services
The library has over 15,000 fiction and non-fiction print books, 200+ Kindle eBooks, and access to over 1000 eBooks and audiobooks via the CCSD OverDrive app. The library also offers 200+ audiobooks in the form of CDs or downloaded to our iPod nanos. We welcome all student requests. Please complete a book request form found at the circulation desk.

Students must have their Eaglecrest ID for book or item checkout. Books are due back to the library four weeks after checkout date, but may be renewed if needed for longer. Students may check out up to five books at a time. Inter-library loan is available; please see a member of the library staff to have books transferred to EHS from other district libraries. Other resources available for students to use in the library include desktop computers, laptop computers, and textbooks. The library also offers a student work area that includes a copier/scanner, stapler, and three-hole punch. Students may also check out materials like colored pencils, markers, glue sticks, tape, and scissors from the circulation desk with an ID.

LOCKS
Lockers are an option made available for student use for the school year. Students accepting usage of the lockers must also accept the related responsibilities, including keeping the assigned locker clean both inside and out, and paying for any damage to the locker. Student will be issued a $25.00 fine if the locker is not clean out at the end of the year. Lockers are school property and under the control of the Cherry Creek School District. Eaglecrest High School assumes no responsibility for lost or stolen property or money kept in lockers and reserves the right, consistent with state law, to search lockers when necessary to ensure safety and enforce school and District policies.

LOST AND FOUND
Lost and Found items including ID cards, wallets, keys, jewelry etc. are taken to the security office located at the main entrance of the school. Unclaimed items will be donated after 2 weeks. This will also include items found in lockers of withdrawn students and at the end of the school year after locker clean out.

LOITERING
Students are not permitted to loiter in the hallways, back/front parking lots, on athletic fields, perimeters of campus or in cars. Loitering within 1000 yards of the school is not permitted. This area includes the surrounding neighborhoods immediately adjacent to Eaglecrest High School. Any questions regarding appropriate areas should be directed to the deans or security. Students are expected to be on campus only during the time periods designated within their academic/extracurricular activities schedule. Students found loitering in undesignated areas will be assigned disciplinary consequences.

MEDICATION
High School students have the privilege of taking their own medications during the school day.

1. **Students carrying their own medication may bring a one day supply with them each day.** Medications must be carried in the original packaging that identifies the content, dose and frequency it may be taken. Prescription medication must be in a pharmacy container that includes the name of the medication, dose, time and student’s name. **Under no circumstances should students share their medication with other students. They will be subject to disciplinary action if they do so.**

2. **Clinic administration of medication provides for accountability that regular doses are received or allow students who regularly use medication to store it at school so it is available.** A permission form must be completed and signed by the parent (and physician if it is a prescription medication) before the nurse may administer medication to a student. Homeopathic medications are treated as a prescription medication and may require a review from the CCSD Medical Advisory Board before the nurse can administer them. These forms are available on the Epicrest website.

3. To be given occasional over-the-counter (OTC) medication in the clinic, the OTC form found on the district check-in forms must be completed and submitted online. We strongly encourage students to bring their own OTC medications (while following the district guidelines). This minimizes interruptions to valuable class instructional time.
Controlled Substances
Please be aware that controlled medications present a greater than usual risk of becoming habit forming or being used illegally. Controlled medications are under the jurisdiction of the Federal Drug Enforcement Agency. Some examples of common controlled medications include: Ritalin, Dexedrine, tranquilizers or muscle relaxants, Phenobarbital, and pain medication containing codeine.

Homeopathic Medications
Homeopathic medications are treated as a prescription medication, requiring a physician’s authorization as well as permission from the Cherry Creek Medical Advisory Board. Both authorizations must be in place before homeopathic medications can be administered by the school nurse.

Under no circumstances should students share their medications with other students. They will be subject to disciplinary action.

MESSAGES AND GIFTS
Only emergency messages will be delivered to a student. An emergency is an accident, illness, or serious family problem. If information about transportation, doctor appointments, house keys, etc. is not available before your child leaves for school, please instruct them to check with you during the day for an update. We cannot accept deliveries for students. Items, such as flowers, balloons, stuffed animals, cookie bouquets, etc. should be sent to the student’s home, not the school. The Main Office staff will not sign for or accept these items. Forgotten items delivered by parents will be kept in the Main Office until the student picks them up.

PARKING
Only juniors and seniors are allowed to park on campus. All EHS student fines need to be paid in full. Student vehicles must be registered for authorized parking on campus. Non-registered vehicles parking on campus or cars in areas other than those designated as student parking are subject to ticketing and towing at owner’s expense.

Driving and parking on campus is a privilege, not a right. This privilege can be revoked if the student fails to operate the vehicle in accordance with state law and school rules. The privilege of parking on EHS school property is extended in exchange for granting consent to the school administration to search the vehicle without warning when the administration has reason to believe that the items contained in the vehicle threaten the general safety of students. To park a vehicle on school property, consent must be given to seize items, which are potentially dangerous in order to protect the common good.

Parking permits may be purchased in the Security Office for $50 per student. Even though a student pays a parking fee, the school is not responsible for loss or damage that may occur in the parking lot. The parking fee only allows the student to park on campus. Please read and review the following EHS Parking Policies and Consequences for the 2018-2019 school year.

The parking lots are off limits to loitering during the schools hours. Additionally, students must follow Colorado Law (SB-036/ April, 2005) pertaining to drivers under 21 including:

1. No passengers under age 21 until the driver holds a valid driver’s license for at least six months (siblings and passengers with medical emergencies excepted.)
2. No more than one passenger under age 21 until the drivers holds a valid driver’s license for at least one year (siblings and passengers with medical emergencies excepted.)
3. No more than one passenger in the front seat of a vehicle driven by a person under 17, and the number of passengers in the seat must not exceed the number of seatbelts. All passengers must wear seatbelts.

The policies and consequences outlined will be strictly enforced by the EHS Security Team.

1. Students who park on the EHS campus must have a valid EHS parking permit.
2. Students must park in the designated student parking spaces ONLY. There is no student parking in the faculty parking area, students found parking in the staff lot will be assessed a $30 fine. Student parking is located in the Northwest lot in front of the building and in the back parking lot.
3. Students are not allowed to park in the handicapped spaces or fire lanes.
4. A $15 fine will be assessed if the permit is not returned at the end of the school year. The same parking permits will not be used the following school year.
5. Students interested in a parking at Eaglecrest High School need to have a valid driver’s license, current registration and current proof of insurance to fill out an application form and return it to EHS Security. Students will also need to attend a meeting or view a 10-minute parking video.
6. The following parking policy will be enforced for those students who do not have a parking permit and park illegally:

• 1st offense - Car will be ticketed and a $30 fine will be assessed to the student.
• 2nd offense - Car will be ticketed, a $30 fine will be assessed, and the student’s name forwarded to the deans.
• 3rd offense - Car may be towed at the owner’s expense.

The following parking policy will be enforced for those students with a valid parking permit who park illegally or do not abide by the above stated rules.

• 1st offense - Car will be ticketed and a $30 fine will be assessed to the student.
• 2nd offense - Car will be ticketed and an additional $30 fine will be assessed.
• 3rd offense - Car will be ticketed, a $30 fine will be assessed, and the student’s name will be forwarded to the deans.
• Additional offenses - Car may be towed at owner’s expense.

Students may not park in reserved parking spaces at any time. Student vehicles will continue to be ticketed, and fines assessed, and the vehicle may be towed at the owner’s expense for any infraction as noted above. For any questions or concerns, please contact the EHS Security office at 720.886.1043.

We greatly appreciate your understanding and cooperation.

CSD Board Policy JQ-1

In order to generate revenue for the improvement and maintenance of parking areas and grounds, parking fees will be assessed at senior high school campuses.

The fees will be collected at the time of student registration or shortly thereafter. Parking fees paid by students may be refunded if requested within the timeline set by senior high schools.

The number of permits issued at each school campus will be limited to the number of parking spaces available. Each school will establish permit eligibility and priority for its students in accordance with individual parking lot capacities.

Parking fee rates will be established by the Board of Education and implemented beginning in the 1993-94 school year

Adopted: September 13, 1993 LEGAL REFS: C.R.S.22-32-117 C.R.S. 22-45-104

Note: Parking fee refunds must be requested from EHS Security within 30 days of purchase. No refund will be given after 30 days.

PLEDGE OF ALLEGIANCE (HOUSE BILL 03-136)

(2) (a) “The teacher and students in each classroom in each public high school in the state of Colorado shall recite aloud the Pledge of Allegiance to the flag of the United States of America when the school conducts its daily announcements. If a public high school does not conduct daily announcements, then the teacher and student in each classroom in the public high school shall, on a daily basis, recite aloud the Pledge of Allegiance to the flag of the United States of America.”

(2) (b) “Nothing in this subsection (2) shall be construed to require a teacher or a student to recite the Pledge of Allegiance described in paragraph (a) of this subsection (2) if the teacher or student objects to the recitation of the Pledge on religious grounds. A student shall be exempt from reciting the Pledge of Allegiance if a parent or guardian of the student objects in writing to the recitation of the Pledge on any grounds and files the objection with the Principal of the school.”

(2) (c) “Nothing in this subsection (2) shall be construed to require students and teachers who are not United States citizens and are attending or teaching school in the state of Colorado to recite the Pledge of Allegiance described in paragraph (a) of this subsection.”

Any student or staff member who chooses not to recite the pledge will be asked to remain respectful and quiet during the pledge.

REPORTING SUSPICIOUS ACTIVITY/SAFE TO TELL

Safe2Tell number is 1-877-542-7233 website: www.safe2tell.org

The Cherry Creek School District provides an opportunity for students, parents and members of the community to provide information regarding illegal or inappropriate activity that is occurring at Eaglecrest High School or involves one of our students. The opportunity to remain anonymous exists with each message. All information will be held in confidence. As with all disciplinary investigations at Eaglecrest, the rights of the accused will be upheld.

SNOW DAYS AND STORM/EMERGENCY SCHEDULE INFORMATION

Should inclement weather or emergency situations result in the closing of district schools or in an adjustment to school start or dismissal times, the information will be posted on the district web site, recorded on our hotlines and conveyed to a number of radio and TV stations for broadcasting.

Website

Any weather-related schedule changes will be posted to a link on the district’s website: http://www.cherrycreekschools.org by 5:00 a.m. You may want to bookmark this address for easy access.

Television Channels

2-WB2  4-KCNC  7-KMGH  9-KUSA  31-FOX
FM Radio
KJMN-92.1 KBCO-97.3 KYGO-98.5 KKHK-99.5 KOSI-101.1 KCKL-105.1 KBPI-106.7
AM Radio
KHOW-630 KTKL-760 KOA-850

School Closure
When early morning weather and road conditions are deemed hazardous, especially for school bus transportation, the district will announce closure of schools on local radio and television stations or you may call the District Weather Line at 720.554.4701.

- All activities scheduled in district facilities will be cancelled.
- In-district sports events and team practices will be postponed.
- If a league event is scheduled in the district, the event will be postponed.
- If the event is scheduled to be played in another district, the host district determines whether it is postponed.

Delayed Start
When early morning conditions are not deemed serious enough to close school, but are likely to cause delays, school bus pick up times and school start times may be delayed. This information is available on the District Weather Line at 720.554.4701. The delayed start schedule for schools is as follows:

- **High Schools:** Bus pick up and school starting times will be delayed by 90 minutes.
- **Endeavor:** Delayed 1 hour (60 minutes)
- **I-Team:** Delayed 1 and ½ hour (90 minutes)
- **Expulsion:** Normal Schedule
- **Facility shuttles are cancelled**

Early Dismissal
If serious storm conditions or other emergency situations develop during the day, the district will monitor the situations and advise affected schools and the Transportation Service as soon as possible of a decision to dismiss school early. Parents are encouraged to stay tuned to local radio and television stations or watch the EHS website for updated information. Please be sure contact information is up-to-date in the event of any ConnectEd messages.

Late Dismissal
In case of dangerous weather warnings or other emergency situations, a school may hold students past their dismissal time for safety reasons.

School Closure
In the event of a snow day or a cancellation, the next school day will resume as the next scheduled block day. All students will report to their first class as scheduled.

Important: Parents are encouraged to formulate plans for their child(ren) in the event of an emergency. Arrangements should be made for their child(ren) to go to a neighbor’s house, or have access to their home and directions for contacting a parent. In no case will a child be released to a person without proper identification and clearance from the school.

**VIDEO SURVEILLANCE CAMERAS**

USE OF VIDEO CAMERAS TO MONITOR STUDENT BEHAVIOR POLICY (JICA). The board of Education recognizes the district's continuing responsibility to maintain and improve discipline and to promote the health, welfare, and safety of its staff and students. After having weighted carefully and balanced the rights of privacy of students with the District's duty to promote discipline health, welfare and safety of staff and students, the Board supports the use of video cameras on its transportation vehicles and in district schools. Video camera may be used to monitor student behavior in school facilities, [on school property] and on school vehicles transporting students to and from school. Students in violation of conduct rules shall be subject to disciplinary action in accordance with established board policy and regulations governing student conduct and discipline. The District shall comply with all applicable state and federal laws related to video recordings when such recordings are considered for retention as part of the student’s behavioral record as determined by the district and in accordance with law. Video surveillance shall be used only to promote the order, safety and security of students, staff and property. Proposed: January 11, 1999 Adopted: February, 8 1999 Effective: February 8, 1999 Legal Refs: 20 U.S.C. 1232g (Family Educational Rights and Privacy Act of 1974) 42 U.S.C. 1201 et seq. Americans with Disabilities Act 34 C.F.R. 99.1 et seq. (regulations)
VISITOR POLICY
Only adult visitors may be on campus during the school day. Visitors must check in with security, show proper identification and indicate the reason for being at school. Visitors must wear a nametag at all times. Out of town guests, friends of students, relatives, best friends, etc., cannot visit between the hours of 7:30 a.m. and 3:30 p.m. Any unauthorized visitors will be escorted by security to the Security Office where they will fill out a trespassing notification form and could be issued a trespassing ticket by the Arapahoe County Sheriff's Department. While school is in session, alumni may visit the school during school hours, but need to schedule appointments with the staff to visit classrooms or offices, and must follow established visitor check-in procedures.

The main entrance of the school is located at the south end of the building. Visitors may park in any available spot at the south end of the parking lot. Security personnel will be available at the office located just inside the entrance to check in visitors. Please remember that you will be asked to provide a driver’s license or picture I.D. when you sign in.

ACADEMIC POLICIES

ACADEMIC INTEGRITY
Plagiarism and cheating will result in failure of the assignment and possibly failure of an entire course of work. In addition, the student will receive disciplinary consequences. All incidents will be reported to parents, and disciplinary consequences will be assigned. Please refer to the Cherry Creek School District Discipline Policy JICDA.

1st Incident: Conference with teacher, communication with parent/guardian, and In-School Detention.
2nd Incident: Communication with parent/guardian and 3 days OSS.
3rd Incident: Communication with parent/guardian and 5 days OSS.

ADVANCED PLACEMENT GRADES
Advanced Placement grades reflect classroom performance for the entire year. Scores on the Advanced Placement examination reflect test performance only and are not computed into the grade for the course. Grades will not be changed if scores of 4 or 5 are earned on the examination; however, often high scores will earn college credit and advanced standing as determined by the individual college or university.

CERTIFICATE PROGRAMS

• GLOBAL Studies Program
The International Studies Program is designed for students who wish to add a more global perspective to their high school education. The program is recommended for the highly motivated student who seeks a wide exposure to international themes and cultures while preparing for admission to a competitive college or university program. See your counselor for more information.

• Journalism Arts Certificate Program
The Journalism Arts Certificate is a program unique to Eaglecrest. This program is for students interested in pursuing a career in journalism, photography, public relations, business, graphic design, and more. Honors Diploma students who specialize in this area receive both a Journalism Arts Certificate and an Honors Diploma by completing a minimum of two honors/AP English courses, the journalism elective, and two years in yearbook, Newspaper, or Video Broadcast. Students must also take elective courses specific to gaining knowledge and insight useful in a productions class. At the end of the program, students submit an online portfolio. Students also have the ability to participate in summer workshops, state and national conventions, and state and national contests.

• Sci-Tech Certificate Program
The Eaglecrest Sci-Tech program is a college preparatory program for students who will pursue degrees in science, technology, engineering, and/or mathematics (STEM). The program requires students to complete an above average course load which allows the student to specialize in an area of academic interest. In order for a student to complete the overall program requirements, he/she must also complete an advanced level capstone project that reflects original thought, demonstrates the application of core concepts, demonstrates an understanding of the relationship between core academic STEM areas, and meets the elevated expectations of faculty advisors and professionals from related STEM industries. Upon completion of the program, Sci-Tech students are well prepared to succeed in a variety of post-secondary educational environments.

COUNSELING AND GUIDANCE SERVICES
The mission of the Eaglecrest High School Counselors is to prepare each and every student to be college/career ready. The counseling office is committed to promoting and enhancing the academic achievement and personal growth of every student. Our focus is to support every student’s potential in the following three domains:
- academic development
- college/career development
- personal/social development
CREDITS AND CORE CLASS REQUIREMENT

9th Grade - 7.25 credits, 4 of which are core classes
10th Grade - 7 credits, 4 of which are core classes
11th Grade - 6 credits, 4 of which are core classes
12th Grade - 5 credits, 4 of which are core classes

In addition to the credit requirements for each class all students will be expected to enroll in a minimum of four academic core units per year. Seniors will be expected to enroll in four academic core units or a minimum of three AP/IB courses. Any consideration of a waiver of this expectation will be approved on an individual basis by the principal or administrative designee. Academic Waiver Requests must be submitted on form IKF-1-E.

**Student athletes who have completed a season of athletics may be granted a one-time waiver of .5 of the required 1.5 units of physical education. This waiver does not reduce the total number of units required for graduation. Academic/Physical Education Waiver Requests must be submitted on form IKF-2-E.

CREDITS EARNED OUTSIDE OF THE CHERRY CREEK SCHOOL DISTRICT

A maximum of two (2) credits earned outside the Cherry Creek School District can be applied toward graduation. This includes correspondence credit and/or summer school credit earned in another school district. Students wishing to earn credits outside the Cherry Creek School District must have these requests approved by the student's counselor. This policy does NOT apply to transfer students or to students whose class has already graduated. Additional questions should be directed to the counseling department.

COMPUTER ACADEMY

PLATO Computer Academy is an on-line computer program that allows students an opportunity to recover credit in a class that the student has previously failed. As this credit retrieval opportunity is a privilege, it is important that students use their time in Computer Academy efficiently or they may be dropped from the program. Students will earn an "S" for Satisfactory or "US" for Unsatisfactory. Computer Academy courses are not NCAA approved. Eaglecrest has limited spots available in this program and offers only certain classes. Students should see their counselor for more information.

CONCURRENT ENROLLMENT COURSES

Approved courses offer college credit through Community College of Aurora, CU Succeed and Arapahoe Community College. A placement test and application are required. Please see the Eaglecrest Course Guide for more information.

FINAL EXAMS

At the end of each semester, three days are devoted to final exams. All students are expected to take final exams. No early finals will be given. If a student is unable to take the final on the scheduled day or on the planned make-up date he/she will receive an Incomplete grade.

• At the end of first semester teachers and students should arrange a time to administer the make-up exam to the student.
• At the end of second semester the teacher will give a copy of the make-up final to the Main Office staff. The student needs to call the school to set a time to take the exam. When the student has completed the test, the teacher will grade the exam at their earliest convenience and process a grade change form with the Records Office.
### Eaglecrest Final Review Day Schedule

**Monday, December 17, 2018**

<table>
<thead>
<tr>
<th>1A</th>
<th>8:20 - 9:03</th>
<th>43 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2A</td>
<td>9:10 - 9:53</td>
<td>43 minutes</td>
</tr>
<tr>
<td>3A</td>
<td>10:00 - 10:43</td>
<td>43 minutes</td>
</tr>
<tr>
<td>4A</td>
<td>10:50 - 11:33</td>
<td>43 minutes</td>
</tr>
<tr>
<td>1B (West/South)</td>
<td>11:33 - 12:10 (Lunch)</td>
<td>37 minutes</td>
</tr>
<tr>
<td></td>
<td>12:17 - 1:00 (Class)</td>
<td>43 minutes</td>
</tr>
<tr>
<td>1B (East/North)</td>
<td>11:40 - 12:23 (Class)</td>
<td>43 minutes</td>
</tr>
<tr>
<td></td>
<td>12:23 - 1:00 (Lunch)</td>
<td>37 minutes</td>
</tr>
<tr>
<td>2B</td>
<td>1:07 - 1:50</td>
<td>43 minutes</td>
</tr>
<tr>
<td>3B</td>
<td>1:57 - 2:40</td>
<td>43 minutes</td>
</tr>
<tr>
<td>4B</td>
<td>2:47 - 3:30</td>
<td>43 minutes</td>
</tr>
</tbody>
</table>

### Eaglecrest Final Exam Schedule

**Tuesday, December 18, 2018**

<table>
<thead>
<tr>
<th>Review &amp; Prep</th>
<th>8:20 - 9:50</th>
<th>90 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A</td>
<td>10:00 - 11:30</td>
<td>90 minutes</td>
</tr>
<tr>
<td>2A</td>
<td>11:40 - 1:10</td>
<td>90 minutes</td>
</tr>
<tr>
<td>Lunch</td>
<td>1:10 - 1:50</td>
<td>40 minutes</td>
</tr>
<tr>
<td>Review &amp; Prep</td>
<td>2:00 - 3:30</td>
<td>90 minutes</td>
</tr>
</tbody>
</table>

**Wednesday, December 19, 2018**

<table>
<thead>
<tr>
<th>3A</th>
<th>8:20 - 9:50</th>
<th>90 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>4A</td>
<td>10:00 - 11:30</td>
<td>90 minutes</td>
</tr>
<tr>
<td>1B</td>
<td>11:40 - 1:10</td>
<td>90 minutes</td>
</tr>
<tr>
<td>Lunch</td>
<td>1:10 - 1:50</td>
<td>40 minutes</td>
</tr>
<tr>
<td>Review &amp; Prep</td>
<td>2:00 - 3:30</td>
<td>90 minutes</td>
</tr>
</tbody>
</table>

**Thursday, December 20, 2018**

<table>
<thead>
<tr>
<th>2B</th>
<th>8:20 - 9:50</th>
<th>90 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>3B</td>
<td>10:00 - 11:30</td>
<td>90 minutes</td>
</tr>
<tr>
<td>4B</td>
<td>11:40 - 1:10</td>
<td>90 minutes</td>
</tr>
<tr>
<td>Lunch</td>
<td>1:10 - 1:50</td>
<td>40 minutes</td>
</tr>
<tr>
<td>2nd Semester Preview</td>
<td>2:00 - 3:30</td>
<td>90 minutes</td>
</tr>
</tbody>
</table>

**Friday, December 21, 2018**

***Make-up exams by appointment with teacher***
## Eaglecrest Final Review Day Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:20 - 9:50</td>
<td>4B</td>
<td>90 minutes</td>
</tr>
<tr>
<td>10:00 - 11:30</td>
<td>3B</td>
<td>90 minutes</td>
</tr>
<tr>
<td>11:40 - 1:10</td>
<td>2B</td>
<td>90 minutes</td>
</tr>
<tr>
<td>1:10 - 1:50</td>
<td>Lunch</td>
<td>40 minutes</td>
</tr>
<tr>
<td>2:00 - 3:30</td>
<td>Review &amp; Prep</td>
<td>90 minutes</td>
</tr>
</tbody>
</table>

## Eaglecrest Final Exam Schedule

### Friday, May 17, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:20 - 9:03</td>
<td>1A</td>
<td>43 minutes</td>
</tr>
<tr>
<td>9:10 - 9:53</td>
<td>2A</td>
<td>43 minutes</td>
</tr>
<tr>
<td>10:00 - 10:43</td>
<td>3A</td>
<td>43 minutes</td>
</tr>
<tr>
<td>10:50 - 11:33</td>
<td>4A</td>
<td>43 minutes</td>
</tr>
<tr>
<td>11:33 - 12:10</td>
<td>1B (West/South)</td>
<td>37 minutes</td>
</tr>
<tr>
<td>12:17 - 1:00</td>
<td>Lunch</td>
<td>43 minutes</td>
</tr>
<tr>
<td>11:40 - 12:23</td>
<td>1B (East/North)</td>
<td>43 minutes</td>
</tr>
<tr>
<td>12:23 - 1:00</td>
<td>Lunch</td>
<td>37 minutes</td>
</tr>
<tr>
<td>1:07 - 1:50</td>
<td>2B</td>
<td>43 minutes</td>
</tr>
<tr>
<td>1:57 - 2:40</td>
<td>3B</td>
<td>43 minutes</td>
</tr>
<tr>
<td>2:47 - 3:30</td>
<td>4B</td>
<td>43 minutes</td>
</tr>
</tbody>
</table>

### Monday, May 20, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:20 - 9:50</td>
<td>4B</td>
<td>90 minutes</td>
</tr>
<tr>
<td>10:00 - 11:30</td>
<td>3B</td>
<td>90 minutes</td>
</tr>
<tr>
<td>11:40 - 1:10</td>
<td>2B</td>
<td>90 minutes</td>
</tr>
<tr>
<td>1:10 - 1:50</td>
<td>Lunch</td>
<td>40 minutes</td>
</tr>
<tr>
<td>2:00 - 3:30</td>
<td>Review &amp; Prep</td>
<td>90 minutes</td>
</tr>
</tbody>
</table>

### Tuesday, May 21, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:20 - 9:50</td>
<td>1B</td>
<td>90 minutes</td>
</tr>
<tr>
<td>10:00 - 11:30</td>
<td>4A</td>
<td>90 minutes</td>
</tr>
<tr>
<td>11:40 - 1:10</td>
<td>3A</td>
<td>90 minutes</td>
</tr>
<tr>
<td>1:10 - 1:50</td>
<td>Lunch</td>
<td>40 minutes</td>
</tr>
<tr>
<td>2:00 - 3:30</td>
<td>Review &amp; Prep</td>
<td>90 minutes</td>
</tr>
</tbody>
</table>

### Wednesday, May 22, 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Subject</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:20 - 9:50</td>
<td>2A</td>
<td>90 minutes</td>
</tr>
<tr>
<td>10:00 - 11:30</td>
<td>1A</td>
<td>90 minutes</td>
</tr>
<tr>
<td>11:40 - 1:30</td>
<td>Checkout</td>
<td>110 minutes</td>
</tr>
</tbody>
</table>

### Friday, May 24, 2019

***Make-up exams by appointment with teacher***
GRADING SCALE

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90 - 100%</td>
<td>4 pts</td>
</tr>
<tr>
<td>B</td>
<td>80 - 89%</td>
<td>3 pts</td>
</tr>
<tr>
<td>C</td>
<td>70 - 79%</td>
<td>2 pts</td>
</tr>
<tr>
<td>D</td>
<td>60 - 69%</td>
<td>1 pt</td>
</tr>
<tr>
<td>F</td>
<td>Below 60%</td>
<td>0 pts</td>
</tr>
<tr>
<td>WP/WF</td>
<td>Withdrawn passing grade-withdrawn failing grade</td>
<td></td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>S</td>
<td>Satisfactory</td>
<td></td>
</tr>
<tr>
<td>U</td>
<td>Unsatisfactory</td>
<td></td>
</tr>
</tbody>
</table>

WP/WF (withdrawn passing grade-withdrawn failing grade)

At any time throughout the school year, parents and students can check academic progress and attendance history on PowerSchool. Grades will be updated every three weeks on PowerSchool. Please feel free to contact teachers about academic progress in individual classes and counselor to discuss overall academic achievement. If an Incomplete is given, it is considered an ’F’ for eligibility and GPA until the Incomplete is changed to a letter grade. The change must occur within 9 weeks. If not, the grade automatically changes to an ’F’ permanently.

GRADE UPDATES

Eaglecrest High School uses the PowerSchool database program. Parents and student have web-based access to their student’s grades, attendance, and assignments via a secure password. Eaglecrest currently emails a grade update weekly to parents. Late work will be updated as time permits in the teacher’s schedule.

GRADE WEIGHTING/TRANSCRIPTS

The Cherry Creek School District transcript reflects both weighted and unweighted grade point averages. Weighted grades are given in those courses designated as either Honors or Advanced Placement. The difference between weighted and unweighted grades in terms of grade point value is as follows:

<table>
<thead>
<tr>
<th>Unweighted</th>
<th>Weighted</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>5 grade points</td>
</tr>
<tr>
<td>B</td>
<td>4 grade points</td>
</tr>
<tr>
<td>C</td>
<td>3 grade points</td>
</tr>
<tr>
<td>D</td>
<td>1 grade point</td>
</tr>
<tr>
<td>F</td>
<td>0 grade point</td>
</tr>
</tbody>
</table>

To request official school transcripts, complete a Transcript Request Form in the College and Career Center. There is a charge of $5 for each transcript request. Unofficial transcripts can be obtained in the Records office free of charge.
GRADUATION REQUIREMENTS
In order to participate in the Eaglecrest High School graduation ceremony students must:
1. Complete all graduation requirements,
2. Attend the spring graduation meeting, with a parent or guardian
3. Attend the required graduation rehearsals, and
4. Clear all fees/fines.

If a senior does not complete all graduation requirements prior to the May graduation, a summer commencement will be available. Any junior who is considering early graduation must confer with his/her counselor no later than the end of the sophomore year to start a multi-step formalized process.

Attendance, grades, and behavior can be reviewed at any time by our deans to determine if students have earned privileges such as attending any school dance, sporting event, theatrical performance or any school sponsored activity. Seniors are put on notice that poor attendance, poor grades and/or poor behavior can adversely affect participation in all senior activities which include, but are not limited to prom, sporting events (home or away), exit assembly, and Graduation.

GRADUATION DISTINCTIONS
Students have multiple opportunities to earn distinctions for graduation. Only regalia associated with distinctions earned at Eaglecrest High School may be worn during the graduation ceremony. Students who meet the requirements for an Excellence Medal may wear this at the graduation ceremony. Students who meet the requirements for AVID, Sci-Tech, Honors Diploma, and/or who have a cumulative GPA of 3.5 or higher will earn a cord that can be worn at the graduation ceremony. For additional graduation distinctions, please contact the Activities Office.

GRADUATION REQUIREMENTS
In pursuit of its mission to ensure that all students reach their learning potential, the Board of Education recognizes that high school shall be generally considered as a four-year course of study. Therefore, graduation requirements are based on units of credit earned in grades nine through twelve. A unit of credit is defined as the amount of credit given for the successful completion of a course, which meets the required hours of instruction as defined in state law.

In order to prepare students for a successful post-secondary educational and work experience, the Board of Education strongly encourages students to participate in a rigorous academic core curriculum consisting of 4 years of English, 4 years of mathematics, 4 years of science, 4 years of social studies, and at least 2 years of a World Language, as recommended by the Colorado Commission on Higher Education for admission to four-year public colleges and universities in Colorado.

MINIMUM UNITS OF CREDIT NEEDED TO GRADUATE
A minimum of 22 units of credit shall be necessary for high school graduation. In addition to the 16.5 required units, all other credits shall be considered as electives and may be selected from the entire curricular offerings. Minimum credit requirements in various areas shall be as follows:

<table>
<thead>
<tr>
<th>Subject Requirement</th>
<th>Credit Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>English*</td>
<td>4.0 units</td>
</tr>
<tr>
<td>Mathematics*</td>
<td>3.0 units</td>
</tr>
<tr>
<td>Science*</td>
<td>3.0 units</td>
</tr>
<tr>
<td>Social Studies*</td>
<td>3.0 units</td>
</tr>
<tr>
<td>(including 1 unit of US History and .5 units of Government)</td>
<td></td>
</tr>
<tr>
<td>Physical Education **</td>
<td>1.5 units</td>
</tr>
<tr>
<td>Health</td>
<td>.5 units</td>
</tr>
<tr>
<td>Practical/Fine Arts or Career and Technical Ed</td>
<td>1.5 units</td>
</tr>
<tr>
<td>Minimum Total of Required Units</td>
<td>16.5 units</td>
</tr>
<tr>
<td>Minimum Total of Elective Units</td>
<td>5.5 units</td>
</tr>
<tr>
<td><strong>MINIMUM TOTAL</strong></td>
<td>22 units</td>
</tr>
</tbody>
</table>

Academic Core Subjects:*

HOMEWORK
CCSD Board Policy IKE states, “It is recognized that all learning cannot be accomplished within the limited amount of time allotted for classroom instruction. Therefore, homework is routinely assigned to students in the Cherry Creek Schools.”

Homework is an important part of high school courses. Teachers assign homework for various reasons including reinforcing classroom lessons, checking for understanding of material presented in class, internalizing key concepts with practice and repetition, providing opportunities for creativity, learning self-reliance and independent work skills, developing positive habits in planning for and meeting deadlines, and preparing for proficiency exams. With Eaglecrest’s alternating block schedule, students are encouraged to complete homework on the night it is assigned.

Homework is due at the beginning of the class period following the class when it was assigned. Policies regarding the acceptance of late homework are determined by each department and are communicated to students at the beginning of each school year.
HONORS DIPLOMA
The Honors Diploma Program is an individualized program, which provides structure and support for high-achieving students to prepare for college success. The program is designed to provide a well-rounded high school experience including Honors and Advanced Placement courses, extra-curricular activities, community service involvement, and extended learning opportunities. The goal of these components is to provide a variety of learning experiences to challenge and engage students during their high school years.

HONOR CORD REQUIREMENTS

<table>
<thead>
<tr>
<th>Semesters Required For Honor Cord Eligibility</th>
<th>8 semesters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cumulative GPA Requirement</td>
<td>Minimum 3.5</td>
</tr>
<tr>
<td>GPA within the Department Classes Taken During High School</td>
<td>Minimum 3.5</td>
</tr>
<tr>
<td>Other Requirements</td>
<td>TBD by Individual Honor Society</td>
</tr>
</tbody>
</table>

Rationale: Eaglecrest offers honors programs and honor societies for students who excel academically and seek an enriched and challenging learning environment. Graduates who fulfill the requirements are eligible to wear honor cords, which are provided by the school and departments. The requirements for graduating with an honor cord are different for each society, and there is a minimum expectation of academic achievement in order to receive an honor cord for graduation. The GPA requirements are to ensure that all graduates receiving an honor cord are truly the definition of “graduating with academic honors”

Definitions:
- The GPA requirement is a minimum
- The honor society may choose a higher GPA to receive an honor card.
- Eligibility is tabulated after seven semesters of high school: however, no cord will be given to a student who is not in good standing to complete the eighth semester.

INDEPENDENT STUDY
A student wishing to pursue a course of study not available in the regular curriculum should see a counselor for specific information.

NOTE: Independent Study petition applications are due the third week of the first semester for year-long and first semester courses and the third week of the second semester for second semester courses. NCAA does not accept Independent Study courses for college eligibility.

The process involves a content area teacher and requires administration approval.

HONOR ROLL
The Honor Roll will recognize students with GPA’s in the following categories each semester:

4.0-& Above  
3.75-3.99  
3.5-3.74

MAKE-UP WORK
Assignments are frequently made ahead of time so that when students are absent from school, even for several days, they can keep up with work satisfactorily until they return. In case of a short absence, students can usually call responsible classmates to get their homework assignments. With a block schedule, students are encouraged to see their teachers for make-up work on the day they return, whether the missed classes meet that day or not.

Make-up work should be submitted within a period of time no longer than the time missed from school. For example, if a student has an excused/unexcused absence from a Monday class and learns of the assignment in class on Wednesday, the make-up work is due at the beginning of the next class session, in this case, a Friday. Students or parents can request make-up work for emergency or planned and approved absences of two days or longer by emailing their teachers.

PASS/FAIL AND AUDIT POLICY
1. No courses required for graduation may be taken Pass/Fail without administrative review and approval from teacher and counselor.
2. Seniors may take no more than two classes Pass/Fail during any semester.
3. Freshmen, sophomores, and juniors may take one class Pass/Fail during any semester. Students are responsible for understanding NCAA Eligibility regulations regarding courses taken Pass/Fail and the policies of colleges or universities to which they may apply regarding courses taken Pass/Fail. Student athletes are also responsible for understanding the Colorado High School Activities Association regarding courses taken Pass/Fail and eligibility.
4. Requests for Pass/Fail must be approved and on file prior to the fifth week of the first quarter for first semester and year-long courses, and the fifth week of the third quarter for second semester courses. Individual counselors will keep a record on file, and a copy will also be kept in Records.

5. A request to take a course Pass/Fail includes the following:
   - A letter of request to take a course Pass/Fail from the student to the counselor, including a rationale.
   - An accompanying letter from a parent or guardian supporting the student’s request.
   - Approval, by signature, from the teacher, counselor and administrator.

6. A request to take a course on an audit basis must be made no later than the end of the first quarter for first semester and year-long courses, and no later than the end of the second week of the third quarter for second semester classes. The request must be approved in writing by the teacher, counselor and an administrator, and must be accompanied by a letter of request from the student, and a supporting letter from a parent or guardian.

POWERSCHOOL
PowerSchool is a real-time web based student information system. Parents and students have access to grades, attendance records and other school-related information. PowerSchool is available online at my.cherrycreekschools.org. Students and parents can receive their personalized login information from the Media Productions Center (MPC). A valid picture ID is required.

REPEATING COURSES FOR CREDIT
When a student is repeating a course for credit, the grade from the most recent course will replace the grade from the previous course, even though the new grade may be lower.

SCHEDULE REPAIRS
The master schedule is designed based on the requests students make during registration. In the event that a requested course is full or conflicts with another course, alternate requests will be used. Changes will not be made to schedules unless one of the following repairs are needed:
1. An incomplete schedule resulting from the closure of a requested course.
2. A schedule that does not include a sufficient number of credits.
3. A schedule that does not include sufficient core classes (4 academic classes or 3 AP courses).
4. A schedule that places the student in the wrong level of a course.
5. A schedule that doesn’t include a course(s) required for graduation (senior only).

SUMMER SCHOOL
Courses taken for credit after the ninth grade year in an approved summer school program will be recorded on the student’s permanent transcript, and grades and credits received will apply toward graduation.

TECHNOLOGY
Guidelines
Because electronic information is so volatile and easily reproduced, respect for the work of others is especially important in computer environments. Likewise, respect for and care of computer equipment is essential to provide working access for all. Plagiarism, invasion of privacy, unauthorized access, copyright violations, damaging, modifying or attempting to modify computer files, systems, records or facilities are grounds for disciplinary action and possible legal action.

General Information
Access to electronic network resources is available to students and staff through the use of the Cherry Creek School District Network (CCSD Net). CCSD Net is a Wide Area Network that connects all Cherry Creek Schools and provides access to electronic networked resources including the Internet. Access to CCSD Net offers a vast array of educational resources to both students and staff. The goal in providing this service is to promote educational excellence and student achievement in the schools by facilitating resource sharing, innovation, and communication.

The smooth operation of the network relies upon the proper conduct of the users who must adhere to strict guidelines. Basic guidelines are provided here to increase awareness of the responsibilities users assume. If a user violates any of these provisions, his/her account will be terminated and future access may be denied. Possible disciplinary action may result. If possible criminal activity is discovered, the proper authorities will be notified. Disciplinary action for students will be in accordance with existing discipline policies and may include suspension and/or expulsion. Marking “Yes” on the Internet and Network Resources and Acceptable Use Waiver during online check-in indicates the student and parent/guardian completing check-in have read the terms and conditions carefully, understand(s) their significance, and agrees to fully comply with them.

Network Information and Etiquette
Access to network resources, including the Internet, is a privilege requiring student and parent signatures on an Acceptable Use Agreement and provided under the following terms:
Usage Regulation

1. Use of CCSD Net must be in support of the educational objectives of the Cherry Creek School District. Transmission of any material in violation of any federal or state law or regulation is prohibited. Use for commercial activities is prohibited unless prior written consent from the Cherry Creek School District has been granted.

2. Cherry Creek School District does not represent or warrant that the functions of the system will meet any specific requirements or that it will be error free or uninterrupted; nor shall it be liable for any direct or indirect, incidental, or consequential damages (including lost data and information) sustained or incurred in connection with the use, operation or inability to use the system.

3. It is acknowledged that not all student access to the internet can or will be supervised, however any action by a user that is determined by Cherry Creek School District to constitute an inappropriate use of CCSD Net or to improperly restrict or inhibit other members from using CCSD Net is strictly prohibited and may result in termination of privileges and/or disciplinary action. The user specifically agrees not to access, submit, publish, display or print over CCSD Net any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or illegal material. The user further agrees to use CCSD Net in accordance with all copyright laws. Copying, saving or redistributing copyrighted material is not allowed and users should assume material is copyrighted unless explicitly noted.

4. Cherry Creek School District does not and cannot control internet content or access thereto, some of which may be deemed offensive by some, therefore the school district shall not be responsible for any material or information accessed on the internet by any user and shall not be responsible for the impact or effect of the information on the user. Use of any information obtained via CCSD Net is at your own risk. Cherry Creek School District specifically denies any responsibility for the accuracy or quality of information obtained through CCSD Net, and it exercises no control whatsoever over the content of the information residing on or passing through the system. Products or services may not be purchased through CCSD Net. Files stored on district servers, electronic mail and use of CCSD Net are not private, and may be subject to inspection and/or monitoring.

5. Vandalism shall result in cancellation of privileges. Vandalism includes any malicious attempt to harm, destroy or alter data on CCSD Net. Any attempt to access restricted data will result in termination of privileges and/or disciplinary action. CCSD Net administrators reserve the right to monitor any and all activity on the system.

Building Technology Policy

Eaglecrest High School ID’s are required for computer use. The use of the internet at EHS is for the support of curricular goals and objectives. This does not include playing games, downloading music or participating in chat rooms. Violation of district or school rules may result in loss of computer use privileges.

TEST DATES

ACT TEST DATES AND REGISTRATION DEADLINES / SAT TEST DATES AND REGISTRATION DEADLINES

<table>
<thead>
<tr>
<th>ACT Test Dates</th>
<th>Registration Deadline</th>
<th>SAT Test Dates</th>
<th>Registration Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 14, 2018</td>
<td>June 15, 2018</td>
<td>August 25, 2018</td>
<td>July 27, 2018</td>
</tr>
<tr>
<td>September 8, 2018</td>
<td>August 3, 2018</td>
<td>October 6, 2018</td>
<td>Sept 7, 2018</td>
</tr>
<tr>
<td>October 27, 2018</td>
<td>September 21, 2018</td>
<td>November 3, 2018</td>
<td>Oct 5, 2018</td>
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<tr>
<td>December 8, 2018</td>
<td>November 2, 2018</td>
<td>December 1, 2018</td>
<td>Nov 2, 2018</td>
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<tr>
<td>February 9, 2019</td>
<td>January 4, 2019</td>
<td>March 9, 2019</td>
<td>Feb 8, 2019</td>
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<tr>
<td>April 13, 2019</td>
<td>March 8, 2019</td>
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<td>May 3, 2019</td>
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<tr>
<td>July 13, 2019</td>
<td>June 14, 2019</td>
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PSAT

Test Date: October 10, 2018
Registration Deadline: September 14, 2018 or until supplies last

All ACT tests are given at Eaglecrest. Registration information for ACT & SAT I or SAT Subject exams are available in the EHS College and Career Center or online at www.act.org and www.collegeboard.com, respectively.

2017 AP EXAM DATES

May 6-10, May 13-17
TESTING CENTER
The Testing Center is available to students to make-up exams or do exam retakes. It is located in Room S366 in the South Wing. The Testing Center is open daily from 8:00 a.m. – 4:30 p.m. Students will be required to show a photo ID to take a test. There are no cell phones, iPods, or any electronic devices allowed in the Testing Center. Any cell phone use or visibility of a cell phone in the Testing Center may result in a “Zero” on the student’s exam.

TEXTBOOKS
Textbooks are issued to students and are the responsibility of the student. Students must have a valid EHS ID in order to check out textbooks. It is suggested that students make a note of their book numbers upon receiving them in order to ensure that the book in their possession is the correct one. Textbooks are checked out by semester and year. Textbooks are due the day the class concludes. Chosen readings are books, such as novels, that a teacher has assigned to the student’s class. Due dates for chosen readings will be set up the teacher. It is the students’ responsibility to return all books in a timely manner. If textbooks are not returned by the end of the school year, a replacement fee will be assessed. Replacement fees are paid at the bookkeeper’s office.

TRANSCRIPTS
Transcripts will be mailed at the close of each semester with letter grades used to indicate the quality of level of academic achievement.

VALEDICTORIAN SELECTION CRITERIA
1. Weighted grades will be used to determine GPA.
2. Grades will be based on an eight semester GPA.
3. A minimum of 26 credits must be earned including elective requirements established by the Cherry Creek School District.
4. All 26 credits must be earned in grade bearing classes.
5. Students must have attended Eaglecrest High School for two consecutive semesters and be at Eaglecrest High School second semester of their senior year.
6. The highest weighted GPA and anyone within .10 of the GPA will be Valedictorian.

WITHDRAWAL FROM SCHOOL
When a student needs to withdraw from school, the student and parent must initiate this process by contacting the Registrar in the Records Office at 720 886-1193. Please allow at least one to two hours for withdrawing a student because the student will need to go to every class for a withdrawal grade. All textbooks, materials, athletic equipment, and student ID will need to be turned in.

DISCIPLINE
Students are assigned a Dean of Students who will handle discipline or attendance problems. We expect student to share in the responsibility for maintaining a safe, orderly and clean place to learn. Deans are available to provide support to and intervention with students who have specific complaints about behavior problems with other students. Eaglecrest High School personnel will make reasonable attempt to inform parents of a violation of school rules. A parent conference will be necessary for readmission following an out-of-school suspension, depending upon each individual situation and/or the discretion of the dean. Parents may request a conference with their student’s dean at any time by calling the dean’s office.

DISTRICT DISCIPLINE POLICIES
Please take time to review the following district and school policies in detail and contact your dean with any questions. Full policies can be reviewed at [http://www.chercreekschools.org](http://www.chercreekschools.org) (click on Publications>Policies: School Operations Policies).

As a safe learning community, we hold our students accountable to a high standard of student conduct. Appropriate consequences including, but not limited to, suspension and/ or expulsion will be enforced for every student committing any of the following infractions:
1. Causing or attempting to cause damage to school property or stealing or attempting to steal school property of value.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Commission of any act which if committed by an adult would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law except for commission of third degree assault.
4. Violation of criminal law which has an immediate effect on the school or on the general safety or welfare of students or staff.
5. Violation of District policy or building regulations.
6. Violation of the District’s policy on dangerous weapons in the schools. Expulsion shall be mandatory for carrying, bringing, using, or possessing a dangerous weapon without the authorization of the school or school district, in accordance with state law.
7. Violation of the District's alcohol use/drug abuse policy. Expulsion shall be mandatory for sale of drugs or controlled substances, in accordance with state law.

8. Violation of the District's policy on smoking and use of tobacco.

9. Violation of the District's policy on sexual harassment.

10. Throwing objects, unless part of a supervised school activity, that can cause bodily injury or damage property.

11. Directing profanity, vulgar language, obscene gestures toward other students, school personnel, or visitors to the school.

12. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs or derogatory statements addressed publicly to others that precipitate disruption of the school program or incite violence.

13. Committing extortion, coercion or, blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.

14. Lying or giving false information either verbally or in writing to a school employee.

15. Scholastic dishonesty which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person, in preparing written work.

16. Continued willful disobedience or open and persistent defiance of proper authority, including deliberate refusal to obey a member of the school staff.

17. Repeated interference with the school's ability to provide educational opportunities to other students.

18. Behavior on or off school property which is detrimental to the welfare, safety, or morals of other students or school personnel.

NOTIFICATION OF NONDISCRIMINATION

Cherry Creek School District No. 5 ("District") does not discriminate on the basis of race, color, national origin, sex, age, sexual orientation, or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. Eaglecrest High School does not discriminate in enrollment or access to any of its available programs. The lack of English language skills shall not be a barrier to admission or participation in District activities and programs. The District also does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator, Ms. Kathy Vining, District Compliance Officer, Educational Services Center, 4700 S. Yosemite St., Greenwood Village, CO 80111, telephone 720.554.4471, or directly to the U.S. Department of Education, Office for Civil Rights, Region VIII, Federal Office Building North, 1244 Speer Blvd., Suite 310, Denver, CO 80204.

ACTIVITIES

ININVOLVEMENT IS THE KEY TO YOUR ACADEMIC SUCCESS AT EAGLECREST

As an Eaglecrest Raptor you are encouraged to get involved in the numerous clubs and activities that are available for you to pursue your interests, talents, and passions. Eaglecrest’s staff currently sponsors 40 interest and community service clubs which are very active, and there are 25 special membership clubs for students to join as well.

Research indicates that students who feel a connection to their school and who get involved in extracurricular activities will be more successful academically, as well as, socially. Our clubs and activities promote leadership opportunities, school and community service opportunities, and the ability to make new friendships with peers and adults. Skills, knowledge, and traits for success are developed through involvement in clubs that will enhance students' potential for success throughout their four years of high school and beyond. In addition, college and university admission requirements look for individuals who have developed talents, service, skills, and leadership through involvement in extracurricular clubs and activities.

It is truly amazing to see the dedication of our students and staff who get involved and the difference they make in their own lives and the lives of others. Please stop by the Activities Office or go online to the club information page for a complete list of clubs and more details regarding club meeting times, locations, and sponsors.

FORMING A NEW CLUB

Because becoming involved and connected to Eaglecrest is so important, there are always opportunities for new clubs to be formed. To start a new club:

1. An Eaglecrest staff member must be willing to sponsor the club.

2. A "New Club Request" form must be filled out by the Eaglecrest staff member and returned to the Activities Office. The Activities Director will then meet with the sponsor and interested students in order to approve the new club.

3. A minimum of ten students must participate in the new club.

4. The club should meet a minimum of 25 hours during the school year.
Approval of Programs, Events, and Projects

The following procedures must be followed in order to put on any school-wide event. All forms must be filled out and returned to the Activities Office at least three weeks prior to an event.

1. The staff member responsible for the event must discuss the event with the Activities Director three weeks prior to the event.
2. If there is a need for security, a Request for Security Form must be filled out by an Eaglecrest staff member. Request for Security forms are available in the Activities Office.
3. A Building Usage Request must be filled out online by an Eaglecrest staff member (please do not ask students to request building space).
4. After the requests have been filled out and submitted to the Activities Office, the Activities Director will advise the sponsor of approval or disapproval of the event.

FUNDRAISING

All fundraising requests must be made through the Activities Office at least two (2) weeks prior to the fundraising event. Please follow the appropriate procedures below:

1. Complete the online fundraising request form.
2. After the fundraising request has been approved by the Activities Director, fill out a Building Usage Request form if use of the building is necessary.
3. Please do not solicit funds directly from staff. An approved flier may be put in staff boxes.
4. If you are selling food, you must first get approval from Food Services and the Activities Director.

NON-CURRICULUM RELATED STUDENT ORGANIZATIONS

Students are permitted to initiate non-curriculum-related organizations. Students may conduct meetings, consistent with Cherry Creek School District Board Policy JJAB, on school premises only during non-instructional time so that meetings do not interfere with the orderly conduct of the educational activities of the school. Meetings of non-curricular student groups must be scheduled, organized, and conducted within the guidelines established by this policy and accompanying regulations. Prior approval must be obtained through the Activities Director for on-curriculum-related organizations and meetings. All necessary information and guidelines are available in the Activities Office.

POLICIES REGARDING DISTRIBUTION OF NON-CURRICULAR MATERIALS AND SCHOOL RELATED PUBLICATIONS

Flyers, Ads, and Promotions
Poster Approval Guidelines

All posters advertising events/fundraisers/etc. must have the activities approval stamp prior to being displayed anywhere in the building. This includes the hallways, gymnasiums, cafeteria, and classrooms.

Regarding Eaglecrest Sponsored Events

1. Posters must be neat, professional looking, and have appropriate language.
2. Posters must have proper time, place, location, contact person, and proper spelling.
3. Posters must be removed by the sponsoring group following the event.
4. Posters may not be put on any windows, display cases, or painted walls in stairwells.

Regarding Non-Eaglecrest Sponsored Events

Any communications not directly related to Eaglecrest sponsored activities must be approved through the Activities Office. Non-school sponsored posters may not be posted in the school without prior approval from the Activities Office.

*The only non-school sponsored posters that are typically approved are those advertising events of the schools in our feeder area. We do not advertise for private athletic clubs, dance studios, religious institutions, or any other types of private company events.

Approved Poster Locations

Approved locations within the building for displaying posters, flyers, and other advertisements and promotions are as follows:

1. Do not tape any posters, flyers, etc. to painted walls or windows.
2. Do not cover up other posters or flyers.
3. Can be placed by any of the water fountains
4. On the North side by the Gyms
5. On the South side by the cafeteria and theater
6. On the bulletin boards: 2 on East side, 1 on West side, 1 downstairs at entrance to math hallway, 1 by stairs going down to band/drama room, 1 upstairs on 3rd floor by testing room, 1 on the backside of the art hallway, 1 going downstairs to media center/library, and 1 in the dean/counseling hallway.
7. Posters may be placed in either of the hallways going up the stairs to the 3rd floor on the West side.
ATHLETICS

ATHLETIC FEES
A student is required to pay a *$90 (subject to change) participation fee for each season of his/her competition. This fee is due prior to the beginning of each season.

ATHLETIC FORMS
Athletes must have all forms signed prior to practice. Forms can be obtained online from the EHS home page http://eaglecrest.cherrycreekschools.org. The necessary forms are located on the “Athletics” site at eaglecrest.ccsdathletics.org

Forms Include:
- CCSD Student-Athlete/Parent Concussion
- Responsibility & Acknowledgement Agreement
- Athletic Registration
- Transportation Awareness/Site Management Consent & Release.
- Participation Agreement
- Athletic Emergency Information
- CCSD Spectator Code of Conduct

All participants must provide clearance from the bookkeeper’s office concerning unpaid fines. This information must be returned to the Athletic Office before an athletic clearance sheet is given to the coach.

CENTENNIAL LEAGUE SCHOOLS
Arapahoe  Grandview  Cherokee Trail
Overland  Cherry Creek  Smoky Hill
Eaglecrest  Mullen

All sports schedules are available at: www.centennialleagueco.org. Directions to each school are available in the Interscholastic Athletic/Activity Handbook, or online at www.CHSAA.org.

ELIGIBILITY
Every athlete will have his/her academic performance monitored on a weekly basis during the sport(s) season(s). ‘D’ or ‘F’ grades will be pulled from PowerSchool by the Athletics Office. If an athlete has two failing grades on Friday, that athlete will be declared ineligible to represent Eaglecrest High School in any interscholastic competition or scrimmage the following week Monday - Saturday. It is mandatory for an athlete with a ‘D’ or ‘F’ to attend Athletic Study Hall. Additional information may be obtained by requesting a copy of the Cherry Creek School District/CHSAA Handbook from the Athletic Office.

GENERAL RULES
To be eligible to represent Eaglecrest High School in any interscholastic activity (athletic and/or non-athletic), you must:
1. Be considered by your principal as a representative of your school’s standards of conduct and sportsmanship and be an undergraduate of your high school (2.5 Carnegie units of credit).
2. Carrying a minimum of five classes. You cannot be failing at the time of participation more than the equivalent of one half Carnegie unit of credit. In all cases, this means not failing more than (1) semester course.
3. Have carried a minimum of 5 classes and not failed more than the equivalent of one half Carnegie units the previous semester.
4. Have on file a drug/alcohol contract signed by student, parent, and coach.
5. Be cleared as eligible by the Athletic Office.

NOTE: Make-up work shall NOT be permitted after the close of the semester for the purpose of becoming eligible. A grade of incomplete shall be considered the same as a failure when determining eligibility. Scholastic eligibility may be regained by attending summer school. A student attending summer school must be enrolled in classes from the same academic discipline where the student is deficient. Example: If a student failed math during the school year and is a 1/2 credit shy of eligibility, the student must take a math course in summer school as opposed to a physical education class. Scholastic eligibility may be regained after nine weeks if academic/citizenship requirements are met at that time.
SEASONAL SPORTS
Eaglecrest offers a comprehensive athletic program. Intra-school athletic competition is available in the following sports:

**Fall**
- Boys' Cross Country
- Girls' Cross Country
- Boys' Golf
- Girls' Gymnastics
- Boys' Soccer
- Girls' Field Hockey (Co-op @ SHHS)
- Boys' Tennis
- Poms
- Cheerleading
- Softball
- Football
- Volleyball

**Winter**
- Boys' Basketball
- Girls' Swimming
- Cheerleading
- Poms
- Girls' Basketball
- Wrestling
- Girl's Wrestling
- Ice Hockey

**Spring**
- Baseball
- Girls' Golf
- Boys' Lacrosse
- Girls' Lacrosse
- Boys' Track
- Girls' Soccer
- Boys' Swimming (Co-op @ SHHS)
- Girls' Tennis
- Girls' Track

ATHLETIC CODE VIOLATIONS
(POLICY JJI AND REGULATION JJI-R)
Students participating in the Cherry Creek School District interscholastic athletic programs will be subject to sanctions for violation of the District’s Athletic Code. Consequently, any instance of the following will result in disciplinary action, including, but not limited to, temporary or permanent suspension from interscholastic athletic programs:

1. Use, possession, sale, exchange or distribution of alcohol, tobacco, marijuana, or other illegal drugs, including, but not limited to, anabolic steroids, counterfeit drugs, or drug paraphernalia.
2. Continued willful disobedience or open and persistent defiance of authority.
3. Willful destruction or defacing of school property.
4. Behavior which is detrimental to the welfare, safety or morals of other people or of school personnel.
5. Conviction of any criminal offense in the municipal, county or district courts other than minor traffic violations.

DISCIPLINARY PROCEDURES AND ATHLETIC SANCTIONS
Students determined to be in violation of any of the foregoing conduct violations shall be subject to appropriate athletic disciplinary sanctions. The determination to impose sanctions and the nature of the sanctions imposed shall be made by the principal or his or her designee. Any student athlete alleged to have violated the Athletic Code will be given notice and due process in accordance with policy JJI and its accompanying regulation, JJI-R. Sanctions which may be imposed include, but are not limited to, the following, depending on severity and circumstances:

1. Referral to the appropriate coach for disciplinary action.
2. Placement on probation for a number of days and/or upon such conditions as may be determined to be appropriate.
3. Suspension from participation in a specific number of athletic events. Such sanctions may include a minimum of the following:
   a. First offense: One week and one competition suspension.
   b. Second offense: Two weeks and two competition suspensions.
   c. Third offense and/or continuing offenses: Possible suspension from all interscholastic athletics for one full year from the date of the infraction.
4. Suspension from the athletic team for the remainder of the season.
5. Denial of the opportunity to obtain school awards in the sport in which the student was participating when the violation of rules occurred (athletic awards require not only participation, but also completion of the season in good standing).
6. Suspension from athletic competition for the remainder of the school year and/or extending into succeeding school years.
SAFETY INFORMATION

EVACUATION DRILLS
Evacuation drill procedures are posted in each classroom and throughout the building. Students are to exit the building in a quiet, orderly manner. Upon leaving the building, students are to remain with their class and proceed to the designated area. Students should return to the building in the same manner and route in which they left. Falsifying information or sounding alarms is a serious offense and will result in suspension from school and legal action.

SCHOOL SAFETY-CODES & CONDITIONS
Normal Conditions
- Normal awareness and security
- Normal supervision and entrances
- Normal educational programs
- Normal dismissal
- Code Green

Security Alert Conditions
- Increased awareness and security
- Increased supervision of entrance
- Normal dismissal
- Police on-site to provide additional support and communications, as appropriate

Secure Perimeter Conditions
- All students and staff outside building returned to building
- All exterior doors closed and locked
- Access in/out of building controlled by staff and/or public safety officers and limited to authorized individuals
- Normal educational programs continued, as possible
- Police on-site to provide additional support and communications, as appropriate
- Controlled dismissal
- Code Yellow

Lockdown Condition
- No student, parent or staff access in/out of building - NO EXCEPTIONS
- All students and staff outside building - taken to a safe location
- All exterior doors closed and locked
- All interior doors closed and locked
- Students and staff in individual classrooms or centralized locations, as appropriate.
- Normal educational programs suspended
- Police on-site to provide additional support and communications, as appropriate
- No dismissal
- Code Red

SHELTER IN PLACE DRILLS
Shelter in place drill procedures are posted in each classroom. In the event of a drill or actual severe weather, proceed in an orderly manner to the designated area. Remember to keep heads down, knees drawn up with the back of the head covered with hands.

SCHOOL RESOURCE OFFICER
As a result of a joint project with the Arapahoe County Sheriff’s Office, two School Resource Officers have been assigned to work with the faculty, staff and community members to ensure a safe school environment. The officers are available during the school day to answer questions and to work with students in matters that may require police intervention.